## POZNAN UNIVERSITY OF TECHNOLOGY



#### EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM (ECTS)

pl. M. Skłodowskiej-Curie 5, 60-965 Poznań

## **COURSE DESCRIPTION CARD - SYLLABUS**

Course name

Organization and planning of the building

**Course** 

Field of study Year/Semester

Civil Engineering 2/4

Area of study (specialization) Profile of study

general academic

Level of study Course offered in

First-cycle studies Polish

Form of study Requirements full-time compulsory

**Number of hours** 

Lecture Laboratory classes Other (e.g. online)

30 0

Tutorials Projects/seminars

0 30

**Number of credit points** 

4

**Lecturers** 

Responsible for the course/lecturer: Responsible for the course/lecturer:

dr inż. Tomasz Thiel second person is allowed

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phone: 616652474

Wydział Inżynierii Lądowej i Transportu

ul. Piotrowo 3, 60-965 Poznań

#### **Prerequisites**

Knowledge: the student knows the basics of general construction, knows the technology of various types of construction process and the technology of realization the construction of buildings. He knows the rules for creating and reading architectural and construction drawings.

Skills: the student is able to divide construction process based on the technology of performing a specific construction stage. He observes the realization of various building structures, with particular emphasis on the machines, devices, equipment and team compositions used, as well as the organization of the construction site development.

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Social competences: the student independently completes the knowledge in the field of new and modern technologies of construction works, methods of realization of building objects in various technologies. He can describe these technologies and methods of realization of objects

## **Course objective**

Learning the basics of organization and motivation. Getting to know the methods of organization and planning of construction works on the basis of examples of general and communication construction facilities. Acquiring the ability to plan the course of construction works in time and analysis of the resources needed to carry out these works. Ability to implement the concept of the construction site development. Learning about the possibilities of using a computer program for planning construction process and construction projects.

#### **Course-related learning outcomes**

Knowledge

The student knows the basics of the theory of organization and motivation in relation to construction.

He knows the methods of organization and planning of construction process resulting from the adopted technology of realization, the type of facility, conditions of execution.

He knows the elements and rules of preparing a construction site development plan

Skills

The student is able to identify the works, that are occured at the stage of earthworks, foundation and assembly works, related to the realization of a selected building object. He is able too to select the composition of working teams of contruction process

The student is able to build an organizational network model, make a general schedule of works and conduct an analysis of the resources, which is necessary to achive a construction process

#### Social competences

The student is able to cooperate with a technologist, cost estimator, investor, construction works contractors at the stage planning the realization of investment.

#### Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Lectures: written colloquium, consisting of two parts. Part 1 is designed to test the student's knowledge and consists of 6 questions. Part 2 is to test the student's skills and is consisted of solving 1 content problem.

Ex. design: presentation and defense of the completed study, including technology, organization and planning of works in time.

#### **Programme content**

Basics of organization and motivation in construction. The specificity of the realization of construction objects. Methods and ways of organizing construction process. Determining the duration of construction

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processes. Schedules- their types and purpose, rules of preparation, compozitions. Network methods in the organization and planning of construction works and construction of specific facilities. Analysis of the resources. Development of the construction site. Construction organizational structures.

## **Teaching methods**

Information lecture with a multimedia presentation

Design exercise - design method

# **Bibliography**

#### Basic

- 1. Podstawy teorii organizacji i zarządzania, Bielski M., wyd. 2 rozszerzone, C.H. Beck, W-wa, 2004
- 2. Organizacja produkcji budowlanej, Rowiński L., Arkady, Warszawa, 1982
- 3. Technologia i organizacja budowy, Dyżewski A., Arkady, Warszawa, 1990
- 4. Metody sieciowe w budownictwie, Biernacki J., Cyunel B., Arkady, Warszawa, 1989
- 5. Podstawy organizacji budowy, Jaworski K.M., Wydawnictwo Naukowe PWN, Warszawa, 2004
- 6. Zarządzanie w procesie inwestycyjnym, Werner W.A., Oficyna Wydawnicza Politechniki Warszawskiej, Warszawa, 2008

#### Additional

- 1. Elementy organizacji robót inżynierskich, Pisarska E., Połoński M., Wyd. SGGW, Warszawa, 2000
- 2. Podstawy organizacji robót drogowych, Biruk S., Jaworski K. M., Tokarski Z., PWN, Warszawa, 2007
- 3. Organizacja i planowanie budowy, Lenkiewicz W. PWN, Warszawa, 1985
- 4. Podstawy zarządzania organizacjami, Griffin R.W., PWN, W-wa, wyd. 1999

# Breakdown of average student's workload

	Hours	ECTS
Total workload	105	4,0
Classes requiring direct contact with the teacher	60	2,0
Student's own work (literature studies, preparation for	45	2,0
laboratory classes/tutorials, preparation for tests/exam, project		
preparation) <sup>1</sup>		

<sup>&</sup>lt;sup>1</sup> delete or add other activities as appropriate